**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**September 9, 2020**

**5:30 p.m.**

**Via ZOOM**

1. Roll Call: Eric, Skiy, Delilah, Christina, Shelly, Carrie, Amber, Willow, Lindsay, Shaunna
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of Minutes: Skiy motions to approve minutes, Christina seconds this. Motion passed
4. Teacher’s Reports: Amber reported that students are still getting into the hang of things, discussing school family and being kind to each other and moving into fall units after that. Laura’s report via Amber- unit on apples, made apple pie in a cup, apple pie volcanoes and working on shapes on colors. Carrie is working on being a good friend, friendship, school family. Also work on apple unit; made personal apple pies and doing applecano, life cycle of apples, moving into bears and have a teddy bear picnic

Amber is feeling better about cleaning and Carrie indicated it isn’t too bad. Carrie said bags are working well to have kids help clean up, mesh bags, and have been good for sanitizing. “Go gooda” bags

1. (Business (Old & New) – combined with Director’s Report
   1. New Members Welcome by President- Welcomed Eric and Lindsay
   2. COVID testing costs - $94 Ivinson- Skiy- 1st motion, Christina- 2nds that motion to discuss
      1. Shelly discussed the desire to pay for these tests for staff, as needed, due to the hardships involved with this cost
      2. Will defer to public health to determine if these tests are needed and as required to return to work
      3. Shelly has called around to community members to price check
      4. Eric proposed an idea for supporting funding of these efforts in regard to families donating money for the test and then, if not used, that money would go towards tuition later in the year.
      5. Shelly is trying to get United Way grant for this cost, with intent to return money that hasn’t been used for this particular purpose at end of academic year. Also, looking at fundraising opportunities for this cost, along with the need for fundraising to go towards cost of operations
      6. Shelly indicated we can inform families of that and let them know every little bit helps, in regard to Eric’s thought, and let them know that they can donate extra money.
      7. Skiy indicated that we need to be transparent with families about what is happening with funding and how some things are changing this year for funding. Also, letting families know different ways they can support and where the money is going.
      8. Amend motion to make this expense for the 2020-21 school year only with need to revisit as needs arise after this school year; Eric 2nds this
      9. Voting for this motion- motion passes unanimously
   3. CARES Act – sick leave policies
      1. Valid through Dec. 31 for specific CoVid reasons as outlined in the federal guidelines
      2. Staff being asked to not work if they do not pass the health screenings
      3. Only sick/ personal leave available are for teachers/ directors. Assistants/support staff to not have that support.
      4. Shelly would like to offer for this school year only (2020-21) that they would get a rate of sick leave available to them; average of what they would get in one week of the week they are scheduled to work. Need to inform Shelly they are using their leave for that by the end of the month. Cannot use past the end of this year and cannot cash it out. This would be a one time a year offer during this school year (2020-21, ending on May 28). Staff does not have to use the whole week at one time.
      5. Delilah supports this idea and doesn’t feel it is too cost prohibitive at this point.
      6. Skiy motions to amend the sick leave policy for the 2020-21 school year for non- benefited staff, Shaunna seconded that motion
      7. Motion passes unanimously
   4. Governor’s orders update
      1. Nothing new stated, extended current orders for the next 2 weeks
   5. Grant updates – United Way, Future – COVID tests?
      1. We did get 13,000 from the state
      2. United Way money paid for the software we are using and physical barriers for tables; tablets purchased for software as well
      3. Shelly is going to ask United Way for more money for CoVid testing this year
      4. Mitigation fund through state that pays you back after you spend the money, not based on projection. Hoping there is money at end of the year for expenditures, because it is based on what you have already used. It is a one-time money deal, so Shelly is trying to hold off to apply for that money.
2. Treasurer Report: (balances)- 2 CDs available at UniWyo and mature in 2022, can pull money 1x withdraw without penalty. Approx. 25,800 in each account. Capital Improvement fund for emergencies that is at 10,000. Money moved into that account quarterly to rebuild that money. 17,000 in savings currently. Expansion fund that has minimal money because that money was moved into CDs. 43,900 in checking and that should go up due to tuition being due this month. Enrollment is down 1/3 (purposely), so that may affect funding as the year progresses depending on expenditures.
3. Committee Updates (as needed)
   1. Maintenance Committee – dryer, vent, furnace, snow removal
      1. Dryer needed to be replaced and was ordered the first week of school. Dryer vent had never been hooked up, so dryer installer would not do that. Parent came into properly install that. Parts and time were volunteered.
      2. Carrie’s furnace wasn’t working. Filter was changed and furnace needed to be reset. Laramie Mechanical came out to show Shelly how to fix that.
      3. Carrie needs a new microwave- Shaunna is going to donate one to Carrie.
      4. Snow removal- Robert has not responded to the request Shelly sent out at this point. She will let us know what his response is and go from there.
   2. Family/Staff Relations Committee – nothing to report
   3. Fundraising Committee
      1. Raffle start in September when brochure ready, end week of PT conf.
         1. Need to figure out which gift certificates we need to update due to expiration days
         2. In regard to spring raffle, will have to determine how things are going then. May do spring raffle and may have to look for something else; hold off on helmet
         3. 2021 is 50th anniversary year; looking into gala event and do silent auction potentially
      2. Popcorn – late October for after Thanksgiving delivery
      3. James Grimes has said he would donate proceeds from Thursday night Bingo to The Open School in November. Delilah said it sounds like a good idea, but we will have to see what it looks like in November. Also, we will tell him yes for now, but it is dependent on how things are going in the community at the time.
4. Strategic Planning Committee- table for now
5. Closure/Identify Follow-up Tasks- Delilah- Reminder to everyone that we represent the school and to keep us in a positive light. As people are asking questions, refer them to Shelly if you are uncomfortable answering questions. Shelly takes care of running the school and we don’t manage that; we allow Shelly to do that. Be cognizant about this time and we, as board members, should lead by example.

***NEXT MEETINGS:***

***Regular Board Meeting October 13, 2020***