**Zoom Meeting Minutes- Open School Board- 4/6/2020 @ 3:30 PM MST**

Roll Call: Jacqueline, Skiy, Shaunna, Shelly, Sara, Delilah, Amanda, Jessica, Christina, Kelly

Question and answers? (SENT OUT BY SHELLY BEFORE MEETING- SEE NOTES IN RED)

Parent questions I am fielding – would like to send out a Q&A with next email stating we are closed through 4/30/20 per Governor’s order:

1. Have you thought about or heard about the Payroll Protection Program forgivable loan? Yes, it is applied for as of 4/3/2020, it isn’t an automatic yes, as funds may run out nationally before all loans are processed. We are hopeful that this will be available to us. We will continue to look at other options for assistance as well. Language sent out to families in April Email was approved and expanded to ease questions to Shelly.
2. Will you be charging tuition in May if you are still closed? Unanimous No- Tuition will not be charged to families in May 2020.
3. Are you paying hourly staff (college staff, after school, lunch, etc.) or just teachers? We are paying all staff for the month of April in order to retain staff for the hopeful reopening in May. We will need all staff in order to reopen when we are allowed. Yes ALL staff will be paid. Board is unanimous in this decision.
4. Will you be open in May – we don’t know, we will follow the Governor’s orders ?
5. Will you have a summer program – we don’t know, we will have to assess the summer program as more information becomes available in the coming weeks. ?
6. If parents pay April tuition - we can provide a receipt for taxes since we are nonprofit. Donation receipts were distributed with April Statements via mail.
7. Waivers for April – need to received by 4/9/2020. Yes- this date was approved and distributed to families.
8. Auto drafts for April – processed on 4/10/2020 Yes, agreed and implemented by Shelly and Tami.
9. Statements for April – mailed out on 4/6/2020, tuition due by 4/17/2020 this month, mailed in. Yes

WAIVERS DISCUSSED:

Farstead- April only, No March waiver is accepted by Board.

Yeend- Waiver approved.

Other general decisions to make (not asked by parents) ITEMS BELOW TO BE DISCUSSED BY BOARD AT LATER TIME AND DATE.

1. Will we charge tuition in May **if we reopen** and **didn’t** get the payroll protection program (PPP) loan?
2. Charging tuition in May if we **reopen and did** get the PPP loan? No, staff wages would then be covered by PPP funds
3. Paying hourly staff for May if we **don’t reopen and don’t get the loan**? My thoughts are no, we would have to lay off hourly staff at that point, pay salary staff thru May as normal. Some of our hourly staff will be leaving us for good after May 22 (graduating/moving), some would hope to work in summer, and would be back in fall. If we get to this point of being closed in May we could have cleaners (they are salary) help with stuff we normally tackle in the summer and “maintenance day” type of things as the weather would be nice enough to tackle those things, I would continue to work on administrative things, projects in the school, supporting teachers, teachers would continue to provide virtual learning options and find some yearend closure activities, Tamie would continue to do bookkeeping
4. Paying hourly staff for May if we get the loan? Yes – we have to retain staff for 8 weeks for forgiveness program, so April and May wages (paid on May 5 and June 5) would need to be paid