**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**July 29, 2020**

**5:30 p.m.**

**Open School (Social Distancing)**

1. Roll Call: Shelly, Delilah, Kelly, Skiy, Shauna, Amanda, Christina via phone conference
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of Minutes: Shauna 1st, Kelly 2nd
4. Teacher’s Reports- Dirty laundry and dirty toy bins created for in classes, Amber teaching Yoga, Willow teaching Art, Acceptor at health screening and an assistant in each room/area,
5. (Business (Old & New) – combined with Director’s Report
   1. ProCare App: check in/check out system – bonus Parent Engagement & Communications – Con: cost during a lean financial year, parent start up Pro: going to try for United Way Grant to cover contactless check in software. Shauna motions to accept up to package number two ($69) plus four kindles ($50). Christina 2nd  Motion passes
   2. Current health orders update: Same as before and added a little more guidance for mask wearing. Ordering staff the see through masks.
   3. Planning for fall protocols – Christina motions to adopt the Preparedness Plan – Kelly 2nd - passes
      1. Policies – Mask wording approved – Discuss mask practicing – snack policy changes
      2. Forms – Possible through the ProCare App
      3. Orientation – Switch to Zoom-Password and waiting room – Board at the School 24th at 6
      4. Enrichment- Same, still on hold per field trip policy
      5. Screenings
   4. Handbook reviews- Teachers: added language about fundraising; Parents – Added Fundraising, Added Pandemic policies, added COVID to list of illnesses requiring doctors note, added email to communication list - Motion to adopt handbook changes Shauna and Amanda 2nd - Passes
   5. Grants- United way applications - $10,000 from state through DFS – for a total Grant this spring of $14,000
   6. Liability Agreement- Insurance does not cover a child getting COVID – Liability form helps with our coverage
   7. Employee Rights Flyer – Knowledge of the FFRA for required leave for employees
   8. New members- Christina motion to vote Erik in as a new board member, Skiy 2nd passes Lindsey Shauna motion to vote in , Kelly 2nd
   9. Vice President election – Skiy volunteers to be VP Shauna motions to approve and Christina 2nd

1. Treasurer Report: (balances) Money still in PPP - Balanced and approved
2. Committee Updates (as needed)
   1. Maintenance Committee
   2. Family/Staff Relations Committee
   3. Fundraising Committee
      1. Praised by Preschoolers update – 2 more drops
   4. Strategic Planning Committee –tabled until fall, Brant will help facilitate
   5. Closure/Identify Follow-up Tasks

***NEXT MEETING:***

***5:15 August 24th followed by Orientation at 6***