**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**June 23, 2020**

**5:30 p.m.**

**Open School (Social Distancing)**

1. Roll Call: Shelly, Shauna, Delilah, Sarah, Kelly Skiy, Amanda(conference call)
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of Minutes: : Delilah motioned for approval of May minutes, Kelly seconded, unanimous vote, approved the May minutes
4. Teacher’s Reports – Teachers are currently working on listing and ordering supplies they feel kids will need individually instead of a communal sharing. Working on bulletin boards around the current painting and cleaning. Teachers and Director are working on the logistics of re-opening.
5. Business (Old & New) – combined with Director’s Report
   1. Current health orders update: Handouts – June 5th was the latest update, key points: 25 persons per room – Currently no clear guidance to a fever policy, Dr. Harris is working on adding this to the next guidelines
   2. Planning for fall protocols
      1. Policies – updated policy draft to be added as a COVID addendum to the current handbook. Discussed closure policies, snack policy, masks, drop off check in.
      2. Forms – Screening form and handouts for parents/student
      3. Orientation – Discussed outside live orientation, child free and an additional Zoom Orientation
      4. Enrichment – current orders state no field trips, will leave a monetary credit with Laramie Recreation Center for when orders ease. All other off premises enrichment will be on hold until approval from state. Will be adding in house Art, Music, Toga, Spanish and will discuss how cooking can remain.
      5. Screenings – Screening form and procedures were discussed along with changing the fever policy
   3. Handbook reviews – COVID policies will be added in addition to the current handbook. COVID policies will supersede any handbook policies.
   4. State funds, grants – State and United Way grants received. Shelly will apply for the remaining state funds
   5. In person Elections Treasurer – Kelly (nominated Kelly and Skiy) Secretary Christina (nobody ran against) VP Delilah (nobody ran against) President ended in a tie (Shauna and Sarah) Sarah resigned from the board and Shauna withdrew her name from election. Delilah named president per bylaws. VP election will take place at next meeting, nominations will be sent to Kelly and presented before election (motioned by Delilah, seconded by Kelly)

1. Treasurer Report: (balances) – reported (printed and attached)
2. Committee Updates (as needed)
   1. Maintenance Committee – playground equipment added for fall. Tree clean up from storm waiting on Tiger Tree to complete trimming
   2. Family/Staff Relations Committee - none
   3. Fundraising Committee
      1. thank you notes complete – Amanda all but a couple addresses
      2. Praised by Preschoolers update – Currently raised $1700 Dispersing sets for the second half of summer and discussed the working list of donations and upcoming locations
   4. Strategic Planning Committee –tabled until fall, Brant will help facilitate
   5. Closure/Identify Follow-up Tasks

***NEXT MEETINGS:***

***July 28, 2020 Social Distancing at Open School***