**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**February 11, 2020**

**5:30 p.m.**

1. Roll Call
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of January Minutes
4. Teacher’s reports – all classes extra sanitizing to try to knock down germs….
   1. Laura – PreK1 is excited for Valentine’s party Friday. Next week dental health and hopefully a visit from a dentist for all of the classes.
   2. Amber – Preschool is celebrating Valentine’s all week by doing Valentine themed tabletops and activities. We are excited for our class party on Friday that Shaunna is helping out with. Next week we will start a unit on dental health.
   3. Carrie – PreK2 finished up learning about our world, specifically the continents. Doing Valentine’s themed activities all week. Huge shout out to my class parents for heading up Valentine’s day party on Friday
5. Business (Old & New) – combined with Director’s Report
   1. 2020-2021 Calendar Approval (school district calendar attached – as well as Open School proposed calendar. Differences –
      1. August 24th – open houses and parent orientation. Would like to just hold 1 parent orientation on 24th for all new parents and/or returning parents who want to attend again, and then providing a handout of info for returning parents about any changes for the school year rather than 2 orientation nights.
      2. November 3 – District off for voting day, Open School open normal
      3. Early release elementary only Fridays– Open School does not take these
      4. Our last day May 28, District last day June 4 (3 ½ days difference as normal)
      5. Summer school 2021 would start on June 7th then
   2. Parent Forms - changes – Shelly would like to take out the Emergency phone tree form. This is never used due to website, Facebook, remind apps, email, etc. Everything else the same (current parent forms attached if you would like to look them over). Shelly will be sending them out in March for fall enrollment.
   3. Dr. Seuss birthday – breakfast – will be doing muffins or something sometime the first week of March for Dr. Seuss birthday week – coffee/muffins in office during drop off
   4. Spring bazaar – Shaunna would like to have an Open School table at the Civic center bazaar in May – display some of the big prizes, sell raffle tickets, have information about school available, door prize donation required to have a table – maybe $15 in raffle tickets. Shaunna is willing to sit at the table. Shelly will have an early childhood conference at UW that day.
   5. Tamie (our bookkeeper) had surgery yesterday. She feels like she will be able to work from home during her recovery period. She may have Kellie or Shelly make deposits for her. Shelly will keep in touch with her and let you know if she needs anything further.
6. Treasurer Report
   1. Account balances – Tamie moved funds out of checking to the savings accounts as requested last month.
   2. Budget – similar to last month – nothing out of the ordinary
7. Committee Updates (as needed)
   1. Maintenance Committee – repairing swings – one of our swings broke and new brackets have been ordered, a parent is willing to help Shelly replace the brackets
   2. Family/Staff Relations Committee – Tamie
      1. Fundraising Committee - Spring raffle items – email what you have gathered so far to Jessica to update the Google docs form previously sent by Jessica to everyone
8. Closure/Identify Follow-up Tasks

***NEXT MEETING: March 10, 2020***

***Follow up on raffle – need items by end of March (bring into office after spring break/book fair is over)***