**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**November 13, 5:30 p.m.**

1. Roll Call: Bryan, Brant, Delilah, Shelly, Tara, Sara, Kelly, Jessica
2. Principles of Operation
	1. Listen to Everyone’s Ideas
	2. Include All Who Attend
	3. Wait to Speak; Don’t Interrupt
	4. Focus on the Topic at Hand
	5. Respect Others
	6. Agree to Disagree/Vote
3. Business (Old & New) – combined with Director’s Report
	1. October minutes approved- Sara motions, motion carried
	2. Tuition waiver for December- Brant motions, Tara seconds, motion carries. Stick to the policy, evaluate case by case, not to be honored in coming years.
	3. Strategic Planning committee/group- Sara motions that we create a PR/Marketing committee (possibly with Shauna as chair and others, including non-board members to be added) to conduct daily/regular PR for special events, etc. separate from SP committee, Brant seconds, motion carries
	4. Calendar of events- handout given to keep us in the loop
	5. Festival of trees- Lizzie is in charge, Grinch theme, separate ornament themes per class with Lizzie
	6. Roof- trying to get quotes, hoping to get someone out quickly
4. Teacher’s Report by Amber

Amber: Nutrition, Families, Charlie Brown Thanksgiving

Laura: Health, hospital visit, letter writing, Charlie Brown Thanksgiving

Carrie: Body parts, self portraits focusing on hair and eyes, Charlie Brown Thanksgiving

1. Treasurer’s Report: Tara presented numbers through October 2018
	1. Building Fund- Opened in Sept. Brant motions for per semester addition of $1K to be deposited in fund, Tara seconds, motion carries
	2. Christmas: staff party to be talked about in upcoming staff meeting (When and what to be decided)
	3. Christmas Bonuses: $100 support staff/cleaners, $250 Teachers, $300 Shelly, Brant motions to make a note on amounts for future reference, hold amounts from 2017 bonuses
2. Committee Updates (as needed)
	1. Maintenance Committee- Roof committee, Maintenance day was a success
	2. Evaluation Committee
	3. Family/Staff Relations Committee- 4/5 cards for families
	4. Fundraising Committee- wreath sales due 11/14
	5. Strategic Planning
3. Closure/Identify Follow-up Tasks

***NEXT MEETING:***

 ***January 8, 2019 5:30 p.m.***