**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**March 5, 2019**

**Via email**

1. Roll Call – agenda/minutes emailed to all Board members
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of past Minutes (Jan/Feb)
4. Teacher’s report – preparing for parent/teacher conferences. Miss Carrie’s class is learning about Dr. Seuss stories, Miss Amber’s class is learning about dental health and will visit a dental office on Wednesday, and Miss Laura’s class is learning about transportation and then will begin oceans. School wide Wacky Wednesday tomorrow for Dr. Seuss week.
5. Returning Members - Members have reported to Sara of their intent to return for the 2019-20 school year) Elections will be held in May. We will need a new Treasurer and will need to recruit new members. Current parents have been given info about Board openings.
6. Business (Old & New) – combined with Director’s Report
   1. Maintenance items – PreK2 front door is broken. We can enter/exit/lock the door during the day, just not turn the knob. Shelly’s husband has taken the knob apart to find out why the handle won’t turn and open the door and we have ordered a part ($20) and he will repair once it arrives. PreK2 water lines froze over Sunday night/Monday morning. We were able to thaw them out without damage. We are leaving water dripping and have asked cleaners and all staff to keep water dripping on below zero days. Shelly has talked to a parent who is a plumber and he is going to see if the pipes could be better insulated with heat tape. The washing machine line also was frozen, and while Shelly was investigating why the washer wouldn’t turn out she discovered the electric cord was frayed and the outlet looked unsafe. Fremont Electric was called and came to replace the cord and outlet. (and that was just Monday…😊)
   2. Parent K info night – Shelly has contacted every elementary school – District and Montessori, Lab, SRA and has arranged representatives from almost every school to attend a parent K info night on March 13th here at the school. It will be open house style where families can wander through and ask questions from these representatives on enrollment, lotteries, DLI, etc. as they prepare for Kindergarten
   3. Pictures – Traditions Photography will be here at the end of the month for spring and graduation pictures
   4. March calendar – see attached calendar
   5. Art show – is on April 4th from 5:30-6:45 p.m. We will need help decorating and hanging art that afternoon.
7. Treasurer Report
8. Committee Updates (as needed)
   1. Maintenance Committee – see above items of maintenance items dealt with
   2. Evaluation Committee - staff evaluations including Directors are complete.
   3. Family/Staff Relations Committee – a couple of new babies at the school this week!

d.

Fundraising Committee – FUNraising:

Response from the Valentine's Day FUNraiser: very well received and the kids thoroughly enjoyed the treat! Profits raised were $81! Great start to our FUNraising FUNDraiser!

FUNraising will resume next fall.

Tricky Tray Raffle:

Donations are still being solicited and collected for our spring raffle. Please follow up with vendors and collect donations.

Praised by Preschoolers:

Pricing signs and determining design. Drafting traveling letter. More to be discussed next meeting.

* 1. Strategic Planning

1. Closure/Identify Follow-up Tasks

***NEXT MEETING:***

***April 16Th?***