**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING MINUTES**

**April 19, 2017 at 5:30 (Start time 5:40)**

1. Roll Call (Lisa Klinkler, Claire Moloney, Robin Despain, Ashley Decker, Sara Roberts, Tara Springsteen, Kacee Schutterle, Delilah Pasman, Shelly McFate)
2. Principles of Operation
3. Listen to Everyone’s Ideas
4. Include All Who Attend
5. Wait to Speak; Don’t Interrupt
6. Focus on the Topic at Hand
7. Respect Others
8. Agree to Disagree/Vote
9. Approval of February and March 2017 meeting minutes-Lisa motioned to approve the minutes, Ashley seconded the motion. The minutes were passed with an oral vote.

Business (Old and New)- Combined with Director’s Report-Shelly presented the wrap designs for the van. Toyota will wrap our current van for between $1750 and $2750 depending on the size of the wrap. The wrap will last between 7-10 years. Shelly has been looking into a second van, this would make it easier for full class and school field trips.

1. Raffle Fundraiser-Brochures and tickets will be going into the cubbies on Monday, April 24th. Tickets will be due May 22nd and the drawing will be held May 23rd. Ticket prices are $1/ticket or 11 for $10.
2. Speaker-rescheduled possibly for May 17
3. Grant update-$600 is the preliminary estimate of what we will receive for the grant. We will use this money to replace the sink in Carrie’s room.
4. Apparel update-apparel has been ordered and the teachers are very happy.
5. Conferences-the survey will be collected via survey monkey. An email will be sent for food sign up for conferences.
6. Eclipse-Parent orientation was originally scheduled for August 21st, the day of the eclipse. Parent orientation will be rescheduled for August 22nd for new parents and August 29th for returning parents and parents who were unable to make it on the 22nd.
7. Strategic Planning meeting-May 15th at 9:00 am
8. Teacher’s Report-Laura is working on insects and observing a butterfly kit. They will be celebrating the week of the young child. Rhonda is currently working on Spring and planting, they will look at space and fairy tales tomorrow. Carrie is working on fairytales and planting, they will look at Earth and recycling tomorrow.
9. Wages review- After discussion the board settled on a 5% raise across the board with exception of recent position changes, new hires and the cleaners. The cleaners will receive a $100/month raise. Sara made the above motion, Lisa seconded the motion. The motion was passed with an oral vote. Sara will draft a letter explaining the wage increase and our inability to guarantee a raise every year.
10. Committee Updates
11. Maintenance Committee
12. Evaluation Committee
13. Family/Staff Relations Committee
14. Fundraising Committee
15. Strategic Planning Committee
16. Event Committee
17. Treasurer’s Report- Review balance sheet
18. Closure/Identify Follow-up Tasks-Closure 6:42

* ***Next Meeting- May 17th 5:30***-Meeting was held via email