**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**November 13, 5:30 p.m.**

1. Roll Call: Bryan, Brant, Delilah, Shelly, Tara, Sara, Kelly, Jessica
2. Principles of Operation
	1. Listen to Everyone’s Ideas
	2. Include All Who Attend
	3. Wait to Speak; Don’t Interrupt
	4. Focus on the Topic at Hand
	5. Respect Others
	6. Agree to Disagree/Vote
3. Business (Old & New) – combined with Director’s Report
	1. October minutes approved- Sara motions, motion carried
	2. Tuition waiver for December- Brant motions, Tara seconds, motion carries. Stick to the policy, discount for Dec only at Shelly’s discretion. Case by case, not to be honored in coming years.
	3. Strategic Planning committee/group- Sara motions that we create a PR/Marketing committee (possibly with Shauna as chair and others, including non-board members to be added) to conduct daily/regular PR for special events, etc. separate from SP committee, Brant seconds, motion carries
	4. Calendar of events- handout given to keep us in the loop
	5. Festival of trees- Lizzie is in charge, Grinch theme, separate ornament themes per class with Lizzie
	6. Roof- trying to get quotes, hoping to get someone out quickly
4. Teacher’s Report by Amber

Amber: Nutrition, Families, Charlie Brown Thanksgiving

Laura: Health, hospital visit, letter writing, Charlie Brown Thanksgiving

Carrie: Body parts, self portraits focusing on hair and eyes, Charlie Brown Thanksgiving

1. Treasurer’s Report: Tara presented numbers through October 2018
	1. Building Fund- Opened in Sept. Brant motions for per semester addition of $1K to be deposited in fund, Tara seconds, motion carries
	2. Christmas: staff party to be talked about in upcoming staff meeting (When and what to be decided)
	3. Christmas Bonuses: Brant motions to make a note on amounts for future reference, hold amounts from 2017 bonuses
2. Committee Updates (as needed)
	1. Maintenance Committee- Roof committee, Maintenance day was a success
	2. Evaluation Committee
	3. Family/Staff Relations Committee- 4/5 cards for families
	4. Fundraising Committee- wreath sales due 11/14
	5. Strategic Planning
3. Closure/Identify Follow-up Tasks

***NEXT MEETING:***

 ***January 8, 2019 5:30 p.m.***