**THE OPEN SCHOOL BOARD OF DIRECTORS’ MEETING AGENDA**

**March 22, 2017 at 5:30 PM (Start time 5:36)**

1. Roll Call-Andy Ommen, Tara Sprinsteen, Sara Roberts, Kacee Schutterle, Delilah Pasman, Lisa Klinker, Ashley Decker, Claire Moloney, and Robin Despain. Attending: Rhonda and Amber
2. Principles of Operation
   1. Listen to Everyone’s Ideas
   2. Include All Who Attend
   3. Wait to Speak; Don’t Interrupt
   4. Focus on the Topic at Hand
   5. Respect Others
   6. Agree to Disagree/Vote
3. Approval of February 2017 meeting minutes-tabled until next meeting
4. Business (Old & New) – combined with Director’s Report
   1. Alumni speaker scheduled – April 19-Tracy Richardson
   2. Annual Art Show at the art museum- earned $165 with the painting raffle and over $500 in parent donations
5. Raffle Fundraiser-Donations are coming in, collection date has been extended to April 10th. Delilah made a motion for the school to donate a $100 tuition credit to the raffle as well as a $200 tuition credit to the family selling the most tickets. Sara seconded the motion, the motion was approved with an oral vote.
6. Grant-The City of Laramie Grant was turned in with a request to repair the sink in Carrie’s room as well as the sink in Laura’s room.
7. Doors-Sara motioned to replace the South and North exit doors in Laura’s room at a cost of $360 for the doors, Lisa seconded the motion. The motion was approved with an oral vote.
8. Maintenance Day – May 6th -Heber Richardson will bring a truck load of sand. The gutter and gate will need repaired.
9. Patio blocks-At this time we are still looking for a source
10. Photographer-The photographer will be taking pictures April 25-27th. Special graduation pictures will be taken of kids moving on to Kindergarten. Siblings are welcome to have their pictures taken as well.
11. T Shirts-The staff has requested Open School t-shirts/polos/sweatshirts/hats for offsite activities. Shelly has looked into it as well as the possibility of sales to parents and students. Jacob at Laramie Screen Printing will put something together for us so that we can set up orders on line. Kacee motioned that the school provide $30 to each staff member to purchase an item of their chose, Lisa seconded the motion. The motion was approved with an oral vote.
12. Year End Date-A parent asked that we consider changing our school calendar start and finish dates to exactly match the school districts. For several reasons, including our summer schedules and teacher availability we are unable to do this.
13. Conferences -survey, food, dates-The dates will remain the same as on our original schedule, despite changes to the school district calendar. There will be an email sign up for food. The parent survey will be done via Survey Monkey.
14. Strategic Planning Review-A date for the Strategic Planning meeting will be made via email.
15. Teacher’s Report
16. Laura’s classroom is currently studying Cowboys, they will move on to the Rainforest next week. Laura has a field trip planned to see the animals at the Stock Farm.
17. Carrie’s classroom is working on friendships with fun activities such as team building games. Next week they will have a botanist come in to talk about plants.
18. Rhonda’s classroom is working on transportation. They have field trips planned to the airport and train depot.
19. Assistant Report-Nothing to report, all are happy.
20. Stipend/Wages-Shelly proposed that starting wages for assistants be brought up to be more equitable. We will vote about wage increases and raises next meeting, Shelly will email a spreadsheet and we will discuss via email to prepare for the vote. Shelly brought it to our attention that the teacher’s $300 stipend is not paid for the month of June. Delilah motioned that the $300 stipend be added back into the June paycheck when the budget is made in May, Lisa seconded the motion. The motion was approved with an oral vote.
21. Committee Updates
    1. Maintenance Committee
    2. Evaluation Committee
    3. Family/Staff Relations Committee
    4. Fundraising Committee
    5. Strategic Planning Review
    6. Event Committee
22. Treasurer’s Report – Review balance sheet
23. Closure/Identify Follow-up Tasks Meeting was called to a close at 6:54

* ***Next Meeting – April 19th 5:30***